

11 JAN 1988

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TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <input type="text"/>		
2. <input type="text"/>		
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4. <i>ILSP 3-12-14</i>		
5. <input type="text"/>		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

*AS DISCUSSED 1/11/88 ATTACHED  
ARE COPIES OF TEMPEST DIVISION FORMS  
FOR EQUIPMENT MOVING INTO NHB. ALSO,  
IS COPY OF ISSD REQUIREMENTS FOR  
COMPUTER SECURITY PLANS.*

*THANKS.*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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FROM: (Name, office symbol, room number, building, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA

Attachment

Format for a Computer Security Plan

The system security plan should briefly include the following information:

1. Component name.
2. System Administrator's name and phone numbers (black and secure).
3. Hardware description, including serial numbers, quantities, items, and model numbers.
4. Major software product names and functional descriptions (e.g., DBMS, Office Mail, Operating System).
5.
6. Security Level. State the highest classification and all codewords and dissemination controls associated with data and processing.
7. System function.
8. System location(s).
9. External interfaces (by major component).
10. Types of storage media (fixed, removable).
11. Configuration management and Maintenance procedures.
12. Other special information.

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If you have any questions or require assistance, please contact Information System Security Division on

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Please provide the following information describing equipment for which approval is requested from the Office of Security to process classified information in the new Headquarters Building. All computer systems being moved and any new systems (including personal computers) considered for installation will require an approved security plan (see attached).

Forward completed form to OS/TD/TLB.

Declassified in Part - Sanitized Copy Approved for Release 2013/12/13 : CIA-RDP93B00099R000700120031-8

New Location

[illegible]

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